







# **WELCOME TO...**

## M.R. JANJUA MANPOWER (PVT) LTD.

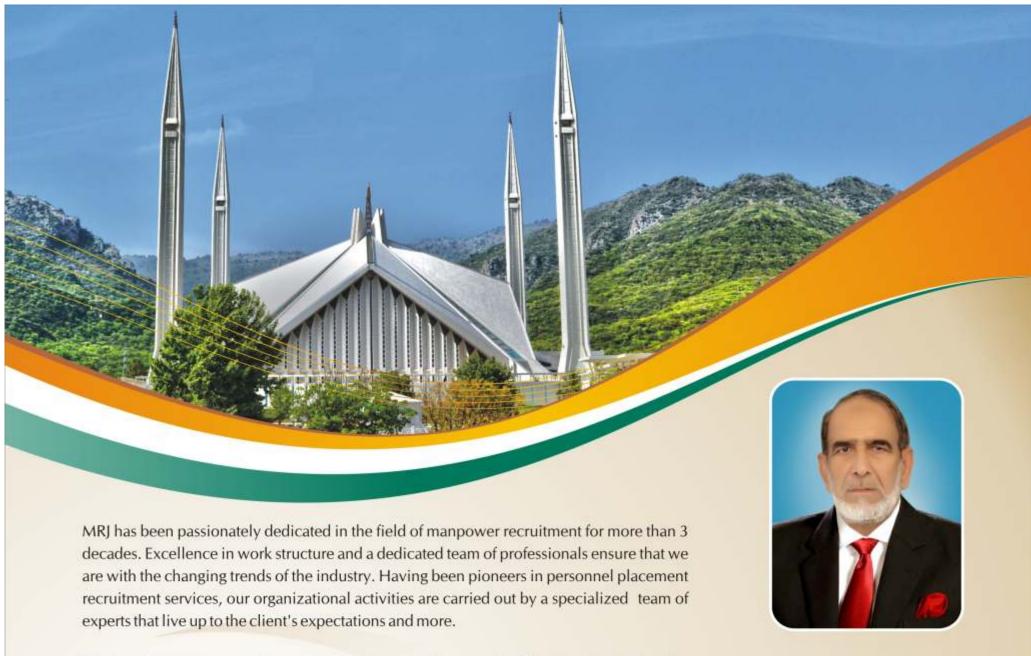
We take pleasure in introducing ourselves as...

One of the Best Recruitment Consultants in Pakistan having branch office "MRJ International Services" Dubai UAE.

MRJ is a professionally managed, dynamic, vibrant, value based organization with exceptionally skilled, highly motivated human resources committed to total customer satisfaction.

MRJ combines an unmatched global perspective with detailed insight into local markets across all major industry sectors. So whether your needs are local or global, we can help you find the workforce solution you need.

We understand that our client's needs are never static, and that its people are company's most important resource. We specialize in the recruitment of Permanent and Contractual staffing requirements. We are committed to providing a tailor made end to end service to our clients resulting in mutually beneficial outcomes without compromising our professional and ethical standards.



We look forward to providing our services to our clients and build a long-lasting healthy relationship.

Muhammad Rafiq Janjua Chairman

MESSAGE



MRJ is a Human Resource Management company that provides a comprehensive range of Human Resources Solutions with a business focus. MRJ is the nucleus of a multi disciplinary team of Human Resources specialists. MRJ is a dynamic organization that excels in consulting and training and we are accomplished in delivering results.

MRJ integrated team approach and its "full-service/one-stop source" philosophy is which makes us unique. We are committed to working in collaboration with like-minded human resources management and business specialists who share our values to give you, the client, more than you expect!

Our diverse network of associates have demonstrated expertise in a wide range of specialized in recruitment services. As a team, we have worked with small to large size private, public and non-profit organizations across diverse sectors.

### THE COMPANY



### Vision

"To be the premier provider of integrated Human Resources solutions".

### Mission

"To develop distinctive, client centered, Human Resource concepts and programs that support business goals and provide a unique, cost effective, one stop source for all Human Resource needs".

**VISION & MISSION** 



Our Objective is dedicated to build strategic business cooperation with each of our Client to understand their unique requirements and extend all our resources, experience based strength to provide them custom made comprehensive solutions and quality services which results in gaining our clients satisfaction.

To deliver our services in a way which would be mutually beneficial both to the candidate as well as the client by constantly educating them about each other needs, capabilities and policies.





Our Resources are maintaining a data-bank/waiting list of job seekers. Our data bank includes IT Professionals, Engineers, Health Construction, Agriculturist, Banking, Security Professionals and Skilled/Semi-skilled Labours. On receipt of a demand from our foreign employers, we short list and earmark the best suitable, honest, dedicated and law-abiding Professionals as per the requirement of client. If the need arises, we float an advertisement in reputed Newspapers/Electronic Media to collect fresh and updated CVs to provide a broader scope of selection to our clients for their entire satisfaction.



The success of a business and reputation stems from delivering exceptional service. We give an honest, professional and prompt service to our clients within our diversity of coverage.

MRJ looks to deliver a tailor made and specialized approach to provide a service based upon expertise. MRJ is known for delivering across a broad spectrum of discipline, whilst maintaining repeat and new business relationship to deliver the strongest client and candidate driven solutions

## **EXCEPTIONAL SERVICE**





To meet Global Requirements, MRJ established Technical Training Institutes in different cities across the Pakistan for the purpose of providing our clients quality specifically with blue collar Recruitment Solutions.

MRJ Technical Training Institutes are designed to help you acquire pragmatic up-to-date human capital solutions using and engaging, hands-on approach. Participants who attend any of these programs will emerge with the confidence and competence required to add value in their respective HR functions. From the latest techniques in attracting and selecting employees to best practices in managing performance, and developing and retaining talent, Training Institute comprise programs in internationally recognized HR discipline.

## **TECHNICAL TRAINING**



- Security Professionals
- Senior/Junior Executives
- Sales & Marketing Executives
- Doctors & Para-Medical Staff
- Customer Services (Receptionists, Data Entry Operators)
- Engineers (Civil, Electrical, Mechanical & Marine)
- Q/S, Draftsmen (Civil, Architectural, Mechanical)
- Supervisors, General Foremen & Charge Hands

- Electricians (Industrial / Building)
- Mechanists, Turners, Fabricator, Fitters
- Refrigeration / Air Conditioning Technicians
- Plumbers
- Turbine/Boiler Operators
- Skilled & Non Skilled Labours
- Cleaners & Office Boys

OUR VERTICALS IN RECRUITMENT











النجم للخدمات الأمنية ذ.م.م. STAR SECURITY SERVICES L.L.C.





























# M.R. JANJUA MANPOWER (PVT.) LTD. PAKISTAN

205-B, Satellite Town, Rawalpindi.

Ph: +92-51-4571398 Fax: +92-51-4844663 Cell: +92-300-5171383

E-mail: info@mrjanjua.com

www.mrjanjua.com

# MRJ INTERNATIONAL SERVICES DUBAI UAE

M-03, Port Saeed Plaza, Near Clock Tower Deira Dubai, UAE. Ph: +971-4-2692100

Fax: +971-4-2692120

Cell: +971-55-5611524, +971-50-9932690

E-mail: kamran@amlrecruit.com

www.mrjanjua.com

CONTACT US

### POWER OF ATTORNEY TO WHOM IT MAY CONCERN

Dub	ai, United Arab Emirates.
Rep	resented by
M/s MPI Fow on o	hereby constitute, ordain nominate and appoint M.R. Janjua Manpower (Pvt) Limited, License No. D/2624/RWP/2008, having their office at 205-B, Satellite n, Rawalpindi, Pakistan as our attorney in our name and ur behalf to do or execute all or any of the following acts, er or things in Pakistan i.e.;-
resp	be true and lawful attorney and agents in Pakistan in ect of handling of all the affairs with the recruitment of we mentioned manpower required by us
For	and on behalf of
Au	athorized Signature

#### DEMAND LETTER

ef N	o: <del></del>			Date:
o:				
1.R.	hief Executive Janjua Manpowe 3, Satellite Town,	r (Pvt) Lto Rawalpin	d idi PAKI	STAN
ub:	Recruitment	of Manp	ower	0.1
ear s	Sir			
S.No.	Category/Job Title	No. of Vacancies	Monthly Salary	Recruitment Specifications/Criteria
1.		1	Ount/	
2.		and .		
	Terms	and Con	ditions	of Service:
100	ontract Period:			Weekend:
Probation Period:				Medical Facilities:
	Vorking Hours Pe accommodation:	Transportation: Air Passage:		
2.0	annual Leave / Va	Others (if any):		
		F1000000000000000000000000000000000000	ahove	mentioned Staff/Manpower
				ed Overseas Employment
ecrui		A	4	AL TELATE TO STORY
rome				n the UAE and will never be
rome ransf	oter will be requi erred or deployed orized Signature	in any oth		

Legal Requirements for business cooperation is to provide following documents (duly attested by the Embassy/Consulate of Pakistan or Ministry of Foreign Affairs in the host country by the employers for processing the manpower demand:-

a. Power of Attorney Specimen of Power Attorney and Demand Letter

b. Demand Letter

Can be requested through e-mail.

on receipt of the above documents MRJ(Pvt) Ltd. will be legally authorized to work on behalf of the Foreign Employers and process their demands to get permission from Government of Pakistan for advertisement and selection.

## **LEGAL DOCUMENTS REQUIRED**

#### Instructions and Conditions

- The licensee shall carry this licence on his person whenever engaged in any work under Emigration Ordinance, 1979, and the rules made thereunder and shall produce it on demand by a bonafide person including the emigrant's employers in foreign countries and any official of the Government of Pakistan in Pakistan or ebroad.
- Any licensee who causes, or assists in, the emigration of any person in contravention of the provisions of the Emigration Ordinance, 1979, or the rules made thereunder, shall be punishable in accordance with the law.
- Any violation of the Emigration Ordinance, 1979, or the rules made thereunder, shall render him liable to any one or more of the following measures,-
  - (I) suspension of licence;
  - (ii) cancellation of licence;
  - (iii) forfeiture of security money in part or full; and
  - (Iv) prosecution in a court of law under the said Ordinance and the Rules.

